

History of Medicine Associates
University of Arkansas for Medical Sciences Library

Constitution

Article I – Name

The name of this organization shall be the History of Medicine Associates of the University of Arkansas for Medical Sciences Library.

Article II – Purposes

The purpose of this organization shall be:

To stimulate interest in enrichment of the resources and facilities of the History of Medicine Division of the UAMS Library

To provide an opportunity for those interested in the history of medicine to participate through exhibits, programs and publications

To attract bequests and gifts: Books, manuscripts, other printed materials, and money above and beyond the regular resources of the History of Medicine division.

Article III – Membership

Annual membership shall be open to any person interested in the above stated purposes.

Article IV – Officers

The officers shall be a president, a vice-president, a secretary and a treasurer.

Article V – Board of Directors

The Board of Directors shall be composed of eighteen (18) members.

Sixteen (16) shall be elected. They are twelve (12) members and the president, vice-president, secretary, and immediate past president.

The Director of the UAMS Library and the Associate's Treasurer shall serve ex officio, without vote.

An Executive Committee shall comprise the officers and two additional members of the Board who are appointed by the President. The committee shall manage the affairs of the organization between Board and general meetings. It may fill, by appointment, any

vacancies occurring in any office, or in the Executive Committee to finish an unexpired term.

Article VI – Meetings

General meetings shall be held at least once each year at a time and place to be determined by the Executive Committee of the Board of Directors.

Article VII – Quorum

Members present at a meeting shall constitute a quorum.
A majority shall constitute a quorum of the Executive Committee.

Article VIII – Amendments

The constitution may be amended at a general meeting of the organization by a two-thirds (2/3) vote of the members on recommendation of the Board of Directors.

Article IX – Dissolution

Upon the dissolution of this organization, after paying or adequately providing for debts and obligations of the organization, the remaining assets shall be distributed to the general gift fund of the University of Arkansas for Medical Sciences Library as long that that library remains exempt under section 501(c)(3) of the Internal Revenue Code. If the Library should dissolve, then the remaining assets of the History of Medicine Associates will be distributed to an appropriate Arkansas organization that is operated exclusively for charitable for education purposes as shall at the time qualify as an exempt organization under section 501(c) (3) of the Internal Revenue Code.

Article X – Restriction Clause

No part of the net earnings of the organization shall inure to the benefit of, or be distributable to, its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distribution in furtherance of the purposes set forth in Article II of the Constitution. No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these articles, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from Federal income tax under section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law) or (b) by an organization, contributions to which are deductible under section 170 (c) (2) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law.)

Bylaws
History of Medicine Associates
University of Arkansas for Medical Sciences Library

1. Duties of officers

The President shall preside at all meetings, including Board meetings, and perform other duties connected with the office. The President may appoint such committees as are deemed advisable, to serve for such purposes and periods of time as the President may designate. The President shall be responsible for arranging the program at the annual and other meetings.

The Vice-President shall be charged with maintaining and enlarging the membership of the organization.

The Secretary shall record attendance, take minutes at meetings, keep a list of members, and notify them of the time and place of meetings.

The treasurer shall maintain the financial records of the organization and see that receipts are issued for contributions. The Treasurer shall report to the membership at the annual meeting and file a fiscal report with the minutes of the meeting.

2. Election of officers & Board & Terms of Office

Elected officers are president, vice-president, and secretary.

Elected officers shall serve a two year term, but no more than two consecutive terms. Nominees for the office of President, Vice-President, and Secretary shall be presented for the vote of the membership at an annual meeting.

The History of Medicine Librarian shall serve ex officio, as Treasurer, without vote, and shall receive membership and gifts on behalf of the Associates.

The Board of Directors shall be elected by a majority vote at the annual meeting except for the Director of the UAMS Library and the Treasurer who serve ex officio without vote and the immediate past president who is automatically a member of the Board.

Directors shall serve overlapping three year terms, one group of four being elected each year after the first year. The groups of four shall be selected the first year by lottery.

3. Committees

Committees shall be created as required by direction of the Executive Committee. The President shall appoint members of all committees, the appointments to be confirmed by a majority of the Executive Committee.

A Nominating Committee shall be composed of at least five (5) members of the Board of Directors.

4. Finances

- a. Annual membership contributions shall be received from any person who supports the purposes of the Associates in accordance with the following schedule:

Student Membership Contribution	\$ 5.00
Contributing Membership Contribution	\$ 15.00
Family Membership Contribution	\$ 25.00
Sustaining Membership Contribution	\$ 100.00
Patron Membership Contribution	\$ 200.00
Benefactor Membership Contribution	\$ 500.00
Life Membership Contribution	\$ 2500.00
Charter Membership	Those who qualify For membership by 30 September 1982.
Honorary Life Membership	Those elected by Vote of the mem- bership at any General meeting

upon nomination by the Board of Directors

Contributions of \$200 or more per year will entitle the donor to free reference services from the History of Medicine Division/Archives.

Expenditures of funds from the Associates will be made by the History of Medicine Librarian in accordance with the established budgetary procedures of the University of Arkansas for Medical Sciences Library in consultation with the Board of Directors of the Associates.

Non-monetary contributions must meet the standards set by a screening committee appointed by the President of the Associates.

- b. Appropriate fees for registration and related expenses shall be collected as necessary.

5. Parliamentary Authority

The latest edition of Sturgis Standard Code of Parliamentary Procedures govern the order of business at meetings unless inconsistent with the bylaws of the organization.

6. Amendments

Amendments to the bylaws may be approved by a majority vote of those members attending the annual membership meeting.