

Printing in the Library

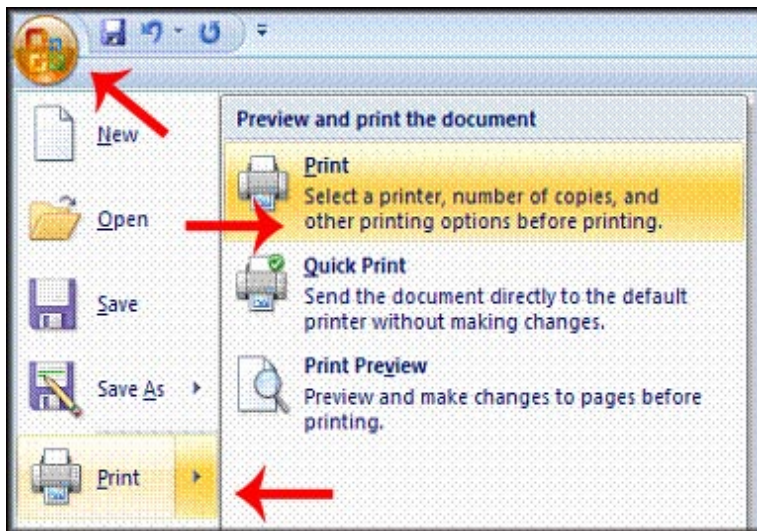
You will need to purchase a print card at the circulation desk. Prints are 10¢ for black and white and 20¢ for color.

Internet Explorer or Firefox:

Click on File and scroll down to Print

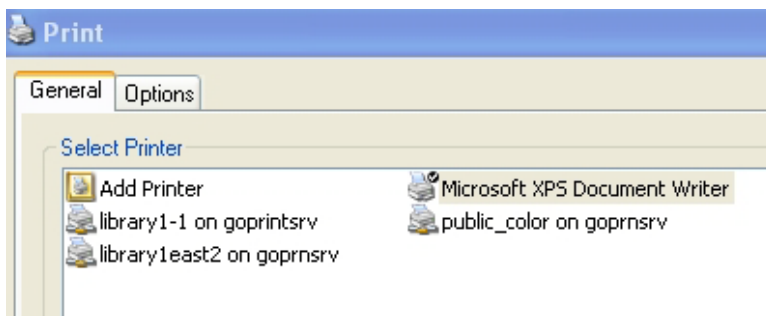
In Microsoft Office:

Click on the Office Button on the top left and scroll down to print.

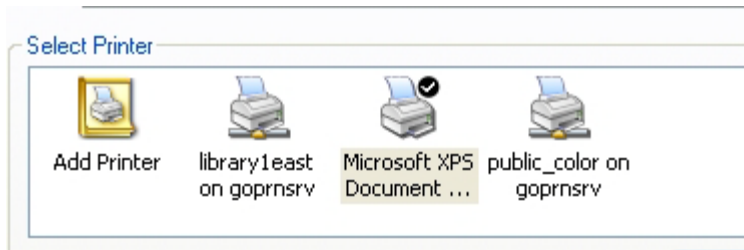


On some areas you will need to select your printer. The printers are labeled. Choose your printer, and then click OK/Print. You will then go to the GoPrint Kiosk next to the printer you have chosen and follow the directions (see top of kiosk.)

Inside the quiet glassed-in area of the 1st floor you have three printers to choose from. The default printer, Microsoft Document/Image Writer, is not a real printer:



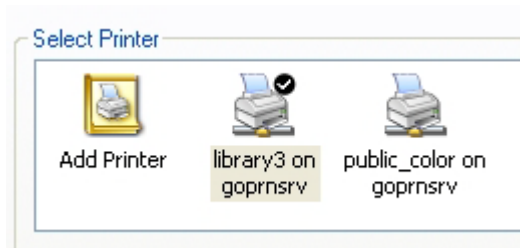
On the 1st floor outside the glassed-in area, behind the staircase, you have two printers to choose from. The default printer, Microsoft Document/Image Writer, is not a real printer:



On the 2nd floor of the library you have two printers to choose from. The default printer is the printer next to the computers. The color printer is on the 1st floor.



On the 3rd floor of the library, along the wall, you have two printers to choose from. The default printer is at the end of the row. The color printer is on the 1st floor.



On the LRC computers on the 3rd and 5th floor you will only have one printer, and it is set as the default printer. The 3rd floor printer is just outside the entry to the AV area. The printer on the 5th floor is near the entrance.

3rd floor:



5th floor:

